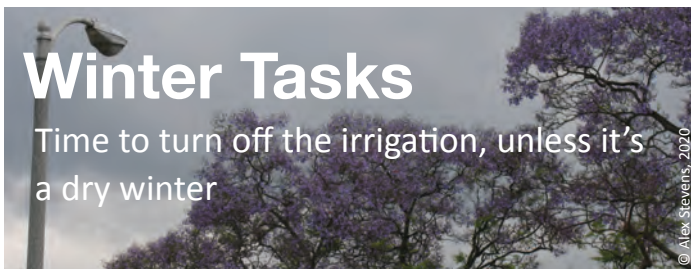


Use this Maintenance Checklist

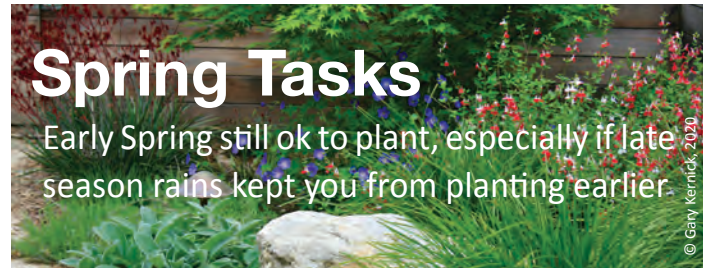


- General Landscape Management**
 - Review plant health and investigate reasons for observed decline
 - Weed and deadhead flowers as needed
 - Stake trees: add new or make adjustments
- Maintain Rainwater Capture Systems**
 - Make sure gutters and downspouts are not clogged
 - Clean rain barrels/cisterns and clean out catch basins
 - Drill holes in bottoms of catch basins, if standing water
 - Make sure mosquito screens are not ripped or loose
 - Flush pipes
 - Remove debris from swales, especially at inlets/outlets
 - Refurbish berms and basins as needed
- Add Compost or Worm Castings**
 - De-compact or aerate areas around trees/large shrubs and add worm castings/compost
- Replenish Mulch**
 - Maintain 3" if established garden, 4" - 6" if still getting established
- Late Fall Pruning (Chop and Drop)**
 - Cut back ornamental grasses (once a year for deciduous, less often for evergreen)
 - Cut back young salvias (sages) by 1/3
 - Cut back perennials and pinch back non-woody shrubs and perennials
- Irrigation Checkup**
 - Turn on each valve to check for problems and make repairs
 - Open manual flush valves and flush
 - Clean irrigation filters
 - Adjust controller - reduce time



- General Landscape Management**
 - Review plant health and investigate reasons for observed decline
 - Weed and deadhead flowers as needed
 - Stake trees: add new or make adjustments

- Pruning (Chop and Drop)**
 - Prune dead, diseased, damaged, and deranged branches of trees and large shrubs
 - Cut back perennials and pinch back non-woody shrubs and perennials
- Still Time to Plant (but not in wet soil!)**
- Irrigation Checkup**
 - Turn on each valve to check for problems and make repairs
 - Manually run irrigation if the weather has been very dry



- General Landscape Management**
 - Review plant health and investigate reasons for observed decline
 - Weed and deadhead flowers as needed
- Replenish Mulch**
 - Maintain 3" if established garden, 4" - 6" if still getting established
- Irrigation Checkup**
 - Turn on each valve to check for problems and make repairs
 - Open flush valves and flush
 - Clean irrigation filters
 - Seasonally adjust automatic irrigation schedule
 - Move drip irrigation and add emitters as the tree grows in order to maintain the wetting zone at the outside edge of the tree's canopy (dripline)



- General Landscape Management**
 - Review plant health and investigate reasons for observed decline
 - Weed and deadhead flowers as needed
- Irrigation Checkup**
 - Turn on each valve to check for problems and make repairs
 - Return irrigation controller to summer program